



SUMMARY FOR PARISH COUNCIL

WEYBOURNE VILLAGE HALL MANAGEMENT COMMITTEE MEETING 19 JANUARY 2026

1. **Matters Arising** – Fire Risk Assessment continuing with further quotes required.
Bookings for Christmas and New Year will be blocked out in future.
2. **Discussion items:**
 - Extension* – Nothing further to add.
 - Recruitment* – New secretary has been recruited.
 - Ambitions* – Nothing further to add.
3. **Status Reports**
 - Treasurer's report* - was approved by the committee. No significant financial issues.
 - Bookings report* – Rates were discussed and decided Saturday rate should be the same as other days, i.e.£12 + £10 use of kitchen for irregular users and £10 + £7.50 for regular users. 10 October confirmed for Anniversary celebrations.
 - Communications & Website* – WVN: Article for Tech person to join committee.
 - Premises* – GG/RW still progressing the racking and storage areas.
 - Policies* - The Internal Financial Controls Policy deferred. Fire Risk assessment ongoing. Data Protection comments to be discussed.
 - Events 2026* – Committee members attendances at events for the next month were confirmed.
4. **AOB** – Terms & Conditions of hall hire to be reviewed.
5. **Next Meeting** will be held on Monday 16 February 2026 at 4.15pm.

PMD/27.01.2026